

By-Laws
For
SUMMERFIELD CROSSINGS Men's
Golf Association

(Rev. 12/14/08)

Summerfield Crossings Golf Club
Riverview, Florida

ARTICLE I—NAME, PURPOSE and ELIGIBILITY

Section 1—NAME. The association shall be known as the Summerfield Crossings Golf Club Men's Golf Association, hereinafter referred to as "SMGA"

Section 2—PURPOSE. The purpose of the SMGA is to stimulate interest in the game of golf, promote an atmosphere of good fellowship for its members, and to provide golfing events under equitable conditions for all contestants by establishing rules of play and conduct proscribed by the United States Golf Association (USGA).

Section 3—ELIGIBILITY. A SMGA member must be a male golfer in good standing with the community who has paid the annual membership dues and who is subsequently accepted by majority vote of the SMGA Membership Committee. He must hold either a current **SMGA handicap** or a **temporary SMGA handicap** (as established by the rules developed by the Handicap Committee). A member whose unethical or unlawful behavior reflects unfavorably on the SMGA may have his membership suspended or terminated by the Board of Directors subject to a personal hearing with the Board, if requested in writing.

ARTICLE II---DUES, FEES and NON-MEMBER SURCHARGES

Section 1—DUES. Annual dues shall run from January 1 to January 1 of the following year. The annual dues are \$25.00. Any proposed changes in the annual dues shall be recommended by the Board of Directors and submitted to the membership for majority approval at the Annual, Semi-annual or Special meetings called for that purpose. Any member delinquent in payment of his annual dues beyond January 15th will be allowed to participate in "The Game" golfing events on Fridays, Saturdays and Sundays provided he pays a surcharge rate of \$10.00 in addition to the standard tournament fee. However, a member delinquent in payment of his annual dues will not be eligible to participate in any monthly or year-end golf tournament events sponsored by the SMGA until his annual dues are fully paid.

Section 2—FEES. A fee of \$10.00 will be collected from the prize fund for all "The Game" golf events and deposited into the SMGA general fund.

Section 3--- NON-MEMBER SURCHARGES. A \$10.00 non-member surcharge will be applied to the standard tournament fee charged to a member's guest participating in a SMGA golfing event. Monies derived from the non-member surcharge shall be deposited into the SMGA general fund.

ARTICLE III—BOARD of DIRECTORS

Section 1—The Board of Directors shall consist of five (5) members of SMGA who shall be elected by the membership. The term of office shall be one (1) year except as otherwise provided. The term of office shall begin immediately following the Annual Meeting. The President, with Board approval, shall fill vacancies occurring during the year through appointment.

Section 2—Each member of the Board of Directors should be substantially available to perform his duties on a year round basis.

Section 3—Subject to the provisions of the By-Laws, and to such action as may be taken at SMGA meetings; the Board of Directors shall have sole control and management of the affairs, property and policies of SMGA.

Section 4—Relationship with Club Management—Members of SMGA have playing privileges only. SMGA therefore has no voice in the management of the Club or in the maintenance of the golf course. To achieve the purpose of SMGA, it is essential that a spirit of cooperation prevail between SMGA and Club management. Therefore, the Board of Directors shall coordinate all activities with Club management, keeping them informed well in advance of planned events and obtaining Club approval prior to announcing activities involving Club facilities.

ARTICLE IV—ELECTION, OFFICERS, DIRECTORS’ DUTIES, MEETINGS

Section 1—Elections. An election of a Board of Directors shall be held each December in conjunction with the Annual Meeting. Members of the SMGA shall be notified of Director Candidates, who have been selected by a Nominating Committee, via e-mail and by posting of their names on the Club bulletin board at least fifteen (15) days prior to the Annual Meeting. Nominations from the floor at the Annual Meeting shall also be accepted.

Section 2—Officers. The Officers of SMGA shall be the President, the Vice-President, the Secretary and the Treasurer. The Board of Directors shall elect officers within ten (10) days following the Annual Meeting. Officers shall hold office for a period of one (1) fiscal year. The President, with Board approval, shall fill vacancies occurring during the year through appointment.

Section 3—Directors’ Duties.

a. PAST PRESIDENT shall:

1. Provide historical perspective and counsel on issues requiring Board approval.

b. PRESIDENT shall:

1. Preside over all meetings of SMGA.
2. Cast the deciding vote on all motions acted upon by the Board resulting in a tie vote.
3. Fill Director and Officer vacancies occurring during the year through appointment and Board approval.
4. Appoint Chairmen of all committees, subject to Board approval.
5. Serve as an ex-officio member of all committees, except the Nominating Committee.

c. VICE-PRESIDENT shall:

1. Assume the duties of President in the event of absence, disability or resignation of the President.
2. Assist other Officers with their duties, as directed by the President.
3. Serve as a member of the Golfing Events Committee.

d. SECRETARY shall:

1. Maintain permanent records of all documents submitted to the SMGA Board for consideration.
2. Keep minutes of all meetings held by the Board and submit a Draft Copy of them to the Board for approval (and editing, if deemed necessary) within ten (10) days of the meeting. Board approval of meeting minutes may be affirmed by majority vote via use of e-mail (rather than at a subsequent Board meeting) so they can be communicated to association members in a timelier manner.
3. Post notices about SMGA events and minutes of all Board and association meetings on the Club bulletin board and SMGA link to the summerfieldgc.com web site.
4. Cause an election ballot to be distributed to SMGA members at the annual election, if necessary.

e. TREASURER shall:

1. Establish and administer a general fund checking account for the SMGA at a local Bank.
2. Keep an accurate record of all money received and disbursed from the SMGA general fund account.
3. Publish financial reports on the general fund account for presentation at the Annual and Semi-annual meetings.
4. Have all expense checks from the general fund signed by two (2) SMGA Officers.
5. Have the financial accounts of SMGA audited and certified annually by two (2) members of SMGA not serving on the Board or by an outside accountant designated by the President.
6. Have ultimate responsibility for collecting the annual dues from members and maintaining accurate records of dues payments.

Section 4.—Meetings.

Board Meetings shall be held as directed by the President or upon the request of two (2) or more Board members. A quorum at Board meetings shall consist of no less than three (3) Board members.

Annual and Semi-annual association meetings shall be held with members to review; (a) the current status of the SMGA general fund treasury, (b) past and pending rulings by the Board, (c) Committee activities and recommendations and (d) any issues raised by association members for the Board's consideration. The Annual Meeting shall be held in December at which time election of the ensuing year's Board of Directors shall also be held. The Semi-annual Meeting shall be held in the second quarter of the following calendar year. Fifteen (15) percent of the SMGA membership shall constitute a quorum at association meetings.

Special association meetings may be called by the President or upon written request signed by ten (10) percent of the members in good standing. At least, fifteen (15) calendar days notice of any special association meeting shall be provided to association members via e-mail and by posting on the Club bulletin board.

Roberts Rules of Order for Parliamentary Procedure shall be followed at all meetings to ensure that they are run effectively and fairly.

ARTICLE V—STANDING COMMITTEES

Section 1—Golfing Events Committee. The Golfing Events Committee shall plan all SMGA golfing events (abiding by the rules and handicaps set forth by the Rules Committee and the Handicap Committee) and shall be responsible for determining the tournament format and participant eligibility for each golfing event. All player appeals regarding golfing event rules and participant eligibility shall be decided by the Golfing Events Committee and its ruling, subject only to review by the Board of Directors, shall be final. The committee shall get approval from the club management on the date, time and number

of participants for any SMGA event being held at the Club.

Section 2—Rules Committee. The Rules Committee shall establish and administer playing rules for SMGA golfing events. Unless otherwise specifically stated prior to the beginning of play, prevailing USGA rules of golf will apply to all SMGA golfing events. The Rules Committee shall arbitrate disputes and/or claims of any rules violations. The Rules Committee shall also decide any player disputes and/or claims and its ruling, subject only to review of the Board of Directors, shall be final.

Section 3-Handicap Committee. The Handicap Committee is responsible for establishing and maintaining procedures to develop individual handicaps for all participants in SMGA golfing events. The Handicap Committee is also responsible for periodically reviewing each participant's current **SMGA handicap** or **temporary SMGA handicap** and adjusting handicaps of any participant where it deems equitable to ensure fair play. The Handicap Committee shall decide any player disputes and/or claims and its ruling, subject only to review of the Board of Directors, shall be final.

Section 4—Membership Committee. The Membership Committee shall be responsible for:

1. Promoting membership in the SMGA.
2. Determining eligibility for SMGA membership.
3. Making recommendations for membership suspensions and terminations for Board approval.
4. Maintaining an accurate membership roster.
5. Assisting the Treasurer with the collection of the annual dues and maintaining accurate records of membership payments.

ARTICLE VI—OTHER COMMITTEES

Section 1. —By-Laws Committee. The By-Laws Committee shall create the By-Laws that will establish and govern the conduct of the SMGA. Subsequent to the approval of the initial By-Laws by the association membership, the By-Laws Committee will consider any requested amendment(s) to said By-Laws and make recommendations to the Board for changes as deemed appropriate. The Board of Directors shall be the final authority on all questions regarding interpretation of the By-Laws.

Section 2. —Nominating Committee. The Nominating Committee shall be responsible for nominating candidates for election to the Board of Directors each year. The President, with the Board's approval, shall appoint the Chairman of the Nominating Committee not less than sixty (60) days prior to the Annual Meeting. The Nominating Chairman will appoint at least two (2) members of the SMGA at large to serve with him. The Committee shall then nominate candidates for election to the Board for the ensuing year and notify the members about their nominations at least fifteen (15) days prior to the Annual Meeting .

Section 3—Special Committees. The President may appoint special committees, when necessary to achieve the objectives and purposes of the SMGA.

NOTE - Committees are formed to provide the Board of Directors with advice and counsel in specific areas. As advisory groups, their role is not to establish operational policy for the association but rather to make recommendations on the establishment of operational policy for the Board of Directors' consideration and possible adoption. The Board of Directors shall appoint all committee members of the SMGA and their term of office shall be for a period of one (1) year or less if sooner terminated by action of the Board of Directors.

ARTICLE VII—BY-LAWS ADOPTION and AMENDMENTS

Section 1. —These By-Laws may only be adopted and amended by members attending an Annual, Semi-annual or Special meeting at which such adoption and amendments are approved by a majority vote. Notice of proposed changes in the By-Laws must be posted on the Club bulletin board at least thirty (30) days prior to such meetings.